

APPLICATION FOR GRANT FROM THE VISUAL ARTS GUILD OF THE BOOKER T. WASHINGTON HIGH SCHOOL FOR THE PERFORMING AND VISUAL ARTS

Information and Instructions

Who may apply?

Any visual arts student, faculty, or staff member of the Booker T. Washington School. Students must be currently enrolled at Booker T. Washington. Requests for grants from students or teachers from conservatory's other than visual arts will not be considered.

Turn in Applications to

Visual Arts Teacher that is aware of your grant request

Number of grants and grant amount

You may make any number of requests. The maximum amount for a single grant is \$200.00 and the maximum total of grants awarded in a single year to one individual is also \$200.00

Acceptable purposes

You may request a grant to pay for, or help pay for, any educational or artistic class, project, supplies, materials, or travel or other purpose related to your own education or artistic development or the education or artistic development of your student.

How will grant decisions be made?

The awarding of grants will be authorized by the Visual Arts Guild and the grantees will be decided upon at a private meeting by the Visual Arts Guild Executive Committee.

Grants are need-based

Grants will be awarded on the merit of the request as well as the financial need of the applicant. Financial need information will be seen and used only by the Guild Executive Committee.

Source of Funds

Grants are funded by the Visual Arts Guild through their fundraising efforts throughout the year.

Grant Follow Up

All students and teachers that receive grant funds must supply a receipt for purchased items within 30 days of purchase.

Full name	
Full mailing address	
Telephone number	
Email address	
Relationship to Booker T. Washington HSPVA	Student , current grade _____ Faculty Staff
Requested amount (max of \$200.00)	
Brief description of project information. Include here the full cost of the project, if different than the requested amount. (Receipts Required after purchase)	
Need (Please check only one) (This information will be kept confidential.)	<p>I will do this project whether or not I get this grant, but the grant would be financially significant to me or my parents.</p> <p>I will not be able to complete this project or take advantage of this opportunity without this grant.</p> <p>I am a teacher and this request is for reimbursement of funds I have spent or will spend on behalf of my student(s).</p>
Signature	<p>_____ Date: _____</p> <p>I affirm that I am eligible for this grant and that all information on this application form is true, to the best of my knowledge.</p>
If you are a student, the following information must be provided for your application to be considered.	
Parent / Guardian Signature	<p>_____</p> <p>Date: _____</p>
Name of advising visual arts teacher who is familiar with this project	

For Visual Arts Guild Only: Approve / Not Approved Check No. _____ Cleared _____